

Michigan Online School Minutes of Regular
Board Meeting Held online (due to pandemic
conditions)

Ellen McGahey

Monday, October 25, 2021, posted start time: 6:30 p.m.

BOARD MEMBERS						
	Name	Office	Present	Absent	Arrived late	Departed early
1	Ellen McGahey	Board President	✓			
2	Jennifer Lengyel	Vice President	✓			
3	Kara Mounce	Board Treasurer	✓			

2. **Oath of Office** – Board President McGahey would like this removed from the agenda.

CALL TO ORDER

Upon determining the presence of a quorum through a roll call vote, Board President McGahey called the meeting to order at 6:40 p.m.

Others in attendance:

School staff and supporting agency staff:

Stephanie Hargens, Superintendent
Amy Stirling, Principal
Teresa Burt, Operations Manager
James Van Nada, Student Services Coordinator
Pam Rife, Office Administrator
Shannon McElwain, Sr. Director Operations
Rich Rosenberg, VP, Tech Operations

Official guests of the Board:

Attorney Rob Gavin
Adam Holcomb, Mast Financial Services

Jacob Sopczynski, Yeo & Yeo

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BOARD BUSINESS

- 4. Approval of the Agenda.** Superintendent Hargens added letter G. to New Business; related to Panorama Education/Services Agreement. Board President McGahey would like Oath of Office removed from the agenda. Motion by Board Vice President Lengyel to approve the agenda with the addition of Panorama Education/Services Agreement & removal of Oath of Office. Seconded by Board Treasurer Mounce. Motion carried through a roll call vote as follows:
 - A. Jennifer Lengyel, aye
 - B. Kara Mounce, aye
 - C. Ellen McGahey, aye

- 5. Reading and Approval of Minutes from the September 20th, 2021, Regular Meeting.** After calling for corrections and hearing none, a motion to approve the minutes of the regular meeting on September 20, 2021, as submitted by Board Vice President Lengyel. Seconded by Board Treasurer Mounce. Motion carried through a roll call vote as follows:
 - a. Jennifer Lengyel, aye
 - b. Kara Mounce, aye
 - c. Ellen McGahey, aye

- 6. Public Comment:** None

- 7. Guest Discourse.**
 - a. **Authorizer Discourse:** None

 - b. **Attorney Discourse:** Delivered by Rob Gavin. Mr. Gavin announced that the Board Meetings are good to continue in a virtual format, however, come January 2022, we will be meeting in person.

- 8. School Leader's Discussion:** Superintendent Hargens reviewed the Monthly School Leader's report.

- 9. Finances:** Mr. Holcomb discussed his current projects.
 - a. **Audit:** Jacob Sopczynski from Yeo & Yeo reviewed and discussed the audit. This audit is due to Michigan Department of Education by November 1, 2021. A motion to approve Yeo & Yeo substantially final audit as provided with changes prior to November 1 due date was made by Board Vice President Lengyel. Seconded by Board Treasurer Mounce. Motion carried through a roll call vote as follows:

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- a. Jennifer Lengyel, aye
- b. Kara Mounce, aye
- c. Ellen McGahey, aye

- b. September Finances: Delivered by Mr. Holcomb.
- c. Monitoring Review: Delivered by Mr. Holcomb and Superintendent Hargens.

10. Committee Reports:

A. Audit Committee:

B. Academic Excellence Committee: No updates to provide.

C. Reauthorization Committee: Board President McGahey and Vice President Lengyel met with Attorney Gavin and Adam Holcomb regarding a re-negotiation of contract. Another meeting has been requested to cover any questions or concerns. They announced the process is moving forward.

D. Governance and Risk Management Committee: This committee has not met since the last Board Meeting. No updates to provide.

11. New Business

A. Technology Installation (for approval): Overview provided by Mr. Rosenberg. Motion by Board President McGahey to table Technology Installation upon further discussion. Second by Board Vice President Lengyel. This item will be put on the November 2021 Board Agenda.

B. Catapult Instructional Coaching Proposal (for approval): Overview provided by Superintendent Hargens regarding Catapult Instructional Coaching. Motion by Board Vice President Lengyel to approve moving forward with Catapult Instructional Coaching funding. Second by Board Treasurer Mounce. Motion carries through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Kara Mounce, aye
- c. Ellen McGahey, abstain as an employee of Catapult

C. Enrollment Cap (for approval): Overview provided by Superintendent Hargens. MOS set enrollment cap for 2021-2022 at 800. No current students will be disenrolled; this will cease enrolling any new students.

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D. Special Education Contract (for approval): Presented by Superintendent Hargens to use the services of a consultant for one visually impaired student. Motion by Board President McGahey to accept MOS set enrollment for 2021-2022 cap at 800 & approve Special Education contract provided in Board packet: subject to attorney review. Second by Board Vice President Lengyel. Motion carries through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Kara Mounce, aye
- c. Ellen McGahey, aye

E. Digital Record Storage Contract (for approval): tabled

F. Updated Board Policies from National Charter Institute (NCSI) (for approval): tabled

G. Panorama Presentation (for approval): tabled

Motion by Board President McGahey to table E., F., G. until the November 2021 Board Meeting. Second by Board Vice President Lengyel. Motion carries through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Kara Mounce, aye
- c. Ellen McGahey, aye

12. Date of the next meeting: Monday November 15, 2021.

13. Adjournment. Having completed the agenda & voted on tabling 3 items, Board President Ellen McGahey declared the meeting adjourned at 8:08 pm.