

Michigan Online School
 Minutes of a REGULAR Board Meeting
 Held online (due to pandemic conditions)
 Monday, November 16th, 2020, posted start time: 6:30 p.m.

BOARD MEMBERS						
	Name	Office	Present	Absent	Arrived late	Departed early
1	Ellen McGahey	Board President	✓			
2	Jennifer Lengyel	Vice President	✓			
4	Patty Hansen	Board Secretary	✓			
5	Kara Mounce	Board Treasurer	✓			

CALL TO ORDER

Upon determining the presence of a quorum through a roll call vote, Board President McGahey called the meeting to order at 6:32 p.m.

Others in attendance:

School staff and supporting agency staff:

Stephanie Hargens, Superintendent
 Amy Stirling, Principal
 Denise O'Bannon

Official guests of the board:

Nick Kovach
 Dr. Brian L. Carpenter, CFE - MOS Consultant
 Adam Holcomb
 Jeff Rehlander, Gobles Public Schools
 Careen Lomago
 Allison Cleveland

BOARD BUSINESS

1. **Approval of the Agenda.** Motion to amend the agenda to add the new Open Meetings Act procedures review under “New Business” as item “d ” by Board Vice President Lengyel. Seconded by Board Treasurer Mounce. Motion carried unanimously through a roll call vote as follows:
 - a. Patty Hansen, aye
 - b. Jennifer Lengyel, aye
 - c. Kara Mounce, aye
 - d. Ellen McGahey, aye

2. **Reading and Approval of Minutes from the Previous Special Meeting.** After calling for corrections and hearing none, a motion to approve the minutes of the special meeting on November 5th, 2020 as submitted by Board Vice President Lengyel. Second by Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

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- a. Patty Hansen, aye
- b. Jennifer Lengyel, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

3. **Public Comment:** None

4. **Guest Discourse.**

- a. **Authorizer Discourse:** Supt. Rehlander said hello and hoped everyone was staying safe.
- b. **Attorney Discourse:** None
- c. **Board Consultant Discourse:** None

5. **School Leader's Report:** Supt. Hargens reviewed the Monthly School Leader's report.

6. **Finances**

a. **Invoices:**

Board Vice President Lengyel motioned that the nine invoices covered in the excel spreadsheet provided by Supt. Hargens be approved. Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

b. **October Financial Report:** Mr. Holcomb presented the financial report. Board Treasurer Mounce motioned that the financial report be accepted. Seconded by Board Secretary Hansen. Motion carried unanimously through roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

c. **Billpay.com:** Mr. Holcomb explained how the program works and advised moving forward with usage of Billpay.com to pay for invoices.

d. **Purchasing Card:** Mr. Holcomb explained that a purchasing card would be used to pay for anything outside of Billpay.com. Board President McGahey motioned to allow Mr. Holcomb to move forward with Billpay.com and a Purchase Card after review from Attorney Gavin. Motion seconded by Board Vice President Lengyel. Motion carried unanimously through roll call vote as follows:

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- e. Patty Hansen, aye
- f. Jennifer Lengyel, aye
- g. Kara Mounce, aye
- h. Ellen McGahey, aye

7. Committee Reports:

- a. **Audit Committee:** None.
- b. **Academic Excellence Committee:** None.
- c. **Governance and Risk Management Committee:** None.

8. Unfinished Business:

- a. **National Charter School Institute Board Policies Drafts:** No new information or movement forward yet
- b. **Training Date:** Board President McGahey is still in the process of working with Dr. Carpenter.

9. New Business:

- a. **Cognitive Impairment Program:** Supt. Hargens introduced Denise O'Bannon and Stephanie Lomago. Denise O'Bannon explained the program. Motion to approve the Cognitive Impairment Program by Board Treasurer Mounce. Seconded by Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

- b. **Open Meetings Act Procedures Review:** Mr. Kovach explained the Open Meetings Act procedures and information regarding inquiries to the board. Motion to approve the Procedures Applicable to Remotely Conducted Meetings of the Board of Directors by Board Vice President Lengyel. Seconded by Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

10. Date of the Next Meeting - Monday, December 14th 2020 at 6:30 pm.

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11. **Adjournment.** Having completed the agenda, Board President Ellen McGahey declared the meeting adjourned at 7:54 pm.

Patricia Hansen Secretary, Board of Directors