

*Michigan Online School*  
 Minutes of a REGULAR Board Meeting  
 Held online (due to pandemic conditions)  
 Monday, December 21st, 2020, posted start time: 6:30 p.m.

BOARD MEMBERS						
	Name	Office	Present	Absent	Arrived late	Departed early
1	Ellen McGahey	Board President	✓			
2	Jennifer Lengyel	Vice President	✓			
4	Patty Hansen	Board Secretary	✓			
5	Kara Mounce	Board Treasurer	✓			

CALL TO ORDER

Upon determining the presence of a quorum through a roll call vote, Board President McGahey called the meeting to order at 6:32 p.m.

Others in attendance:

**School staff and supporting agency staff: Official guests of the board:**

Stephanie Hargens, Superintendent Attorney Rob Gavin  
 Amy Stirling, Principal Shannon McElwain  
 Denise O'Bannon Adam Holcomb, Mast Financial Geoff Parker Jeff Rehlander,  
 Gobles Public Schools

BOARD BUSINESS

1. **Approval of the Agenda.** Motion to approve the agenda by Board Vice President Lengyel.  
 Seconded by Board Treasurer Mounce. Motion carried unanimously through a roll call vote as follows:
  - a. Patty Hansen, aye
  - b. Jennifer Lengyel, aye
  - c. Kara Mounce, aye
  - d. Ellen McGahey, aye
  
2. **Reading and Approval of Minutes from the Previous Regular Meeting.** After calling for corrections and hearing none, a motion to approve the minutes of the regular meeting on November

16th, 2020 as submitted by Board Vice President Lengyel. Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

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- a. Patty Hansen, aye
- b. Jennifer Lengyel, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

3. **Public Comment:** None

4. **Guest Discourse.**

- a. **Authorizer Discourse:** Supt. Rehlander spoke about the charter contract and the need for a reauthorization review. He mentioned that we will be moving forward on this process after the winter break.
- b. **Attorney Discourse:** Attorney Gavin spoke about his conversation with Edmentum. He is also working on the policy review and expects to be completed soon. Attorney Gavin explained a conflict of interest with President McGahey and the procedure for it. Motion by Board Vice President Lengyel to amend agenda to add Edmentum Invoice to Finances under letter "E". Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- a. Patty Hansen, aye
- b. Jennifer Lengyel, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

- c. **Board Consultant Discourse:** Board President McGahey explained that Dr. Carpenter feels the board is handling things well and is willing to offer training on dates they prefer.

5. **School Leader's Report:** Supt. Hargens reviewed the Monthly School Leader's report.

6. **Finances**

**A. Budget Amendment #1:** Mr. Holcomb went in depth over the amended budget.

**B. November Financial Report:** Mr. Holcomb presented the financial report.

**C. Closure of Consumers Credit Union Account:** Mr. Holcomb explained the plan to close the account. Supt. Hargens explained some strange transactions in our account statements and how we are sending our funds to a new banking institution. Motion to close Consumers Credit Union account and move the funds to the TCF account by Board Vice President Lengyel.

Seconded by Board Secretary Hansen. Motion carried unanimously through roll call vote as follows:

- a. Patty Hansen, aye

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- b. Jennifer Lengyel, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

**D. Update on Billpay.com and Purchasing Card:** Mr. Holcomb explained that Billpay is up and running through TCF. We are waiting for a proposal for the purchasing card before presenting to the board.

**E. Edmentum Invoice:** Supt. Hargens emailed invoice PO#1920001 \$102, 396 to the board. Motion by Board Vice President Lengyel to approve the invoice for payment in full. Motion seconded by Board Treasurer Mounce. Motion carried unanimously through roll call vote as follows:

- a. Patty Hansen, aye
- b. Jennifer Lengyel, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

## 7. Committee Reports:

- a. **Audit Committee:** None.
- b. **Academic Excellence Committee:** None.
- c. **Governance and Risk Management Committee:** None.

## 8. Unfinished Business:

- a. **National Charter School Institute Board Policies Drafts:** No new information or movement forward yet
- b. **Training Date:** Board President McGahey is still in the process of working with Dr. Carpenter and the board to find dates for training virtually.
- c. **Title II Contract for Instructional Coaching:** Attorney Gavin and Board President McGahey disclosed she has a conflict of interest due to her employment with the organization and she will not participate in discussion or votes in regard to this contract. Motion by Vice President Lengyel to approve the contract with Catapult for instructional coaching under Title II for MOS. Seconded by Board Secretary Hansen. Motion carried

through a roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, abstain

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#### **9. New Business:**

- a. **Math and Reading Labs:** Supt. Hargens introduced Principal Stirling who explained the Math and Reading Labs MOS would like to offer. Motion to approve the Iready Math and Reading Labs for credit by Board Vice President Lengyel. Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Patty Hansen, aye
- ii. Jennifer Lengyel, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

#### **10. Date of the Next Meeting - Monday, January 18th 2021 at 6:30 pm.**

11. **Adjournment.** Having completed the agenda, Board President Ellen McGahey declared the meeting adjourned at 8:33 pm.

*Patricia Hansen* Secretary, Board of Directors

