

Michigan Online School
 Minutes of a REGULAR Board Meeting
 Held online (due to pandemic conditions)
 Monday, August 10, 2020, posted start time: 6:30 p.m.

BOARD MEMBERS						
	Name	Office	Present	Absent	Arrived late	Departed early
1	Ellen McGahey	Board President	✓			
2	Jennifer Lengyel	Vice President	✓			
3	William Eric Graves	Board Treasurer		✓		
4	Patty Hansen	Board Secretary	✓			
5	Kara Mounce	Director at Large	✓			

CALL TO ORDER

Upon determining the presence of a quorum through a roll call vote, Board President McGahey called the meeting to order at 6:32 p.m.

Others in attendance:

School staff and supporting agency staff:

Stephanie Hargens, Superintendent
 Amy Stirling, Principal
 Charity Brown, Office Administrator

Official guests of the board:

Attorney Robert J. Gavin, Shifman & Carlson, PLC
 Dr. Brian L. Carpenter, CFE - MOS Consultant
 Susan Stagner, Accel Schools

BOARD BUSINESS

1. **Approval of the Agenda.** Motion to amend the agenda to add Invoice # 1236 into the Finances Section under A2, Table the Financial Report (B), add a Closed Session to discuss a letter subject to attorney client privilege under Unfinished Business (A), add the election of a Board Treasurer between Unfinished Business and New Business, amend the school calendar under the School Leader’s report by Board President McGahey. Seconded by Board Vice President Lengyel. Motion carried unanimously through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Patty Hansen, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

2. **Reading and Approval of Minutes from the Previous Meeting.** After calling for corrections and hearing none, a motion to approve the minutes of the special meeting on July 27th, 2020 as

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submitted by Board Vice President Lengyel. Second by Director Mounce. Motion carried unanimously through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Patty Hansen, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

3. **Public Comment:** None

4. **Guest Discourse.**

- a. **Authorizer Discourse:** None
- b. **Attorney Discourse:** Attorney Gavin has been working on a Management Agreement and a Charter Contract Agreement. He has received feedback from Accel Schools and the authorizer, and Attorney Gavin is now reviewing the feedback.
- c. **Auditor Discourse:** None
- d. **Board Consultant Discourse:** Dr. Carpenter announced that he will be in the state of Michigan during the months of September and October, and would therefore be available if the board was interested in the board training at this time. Board Vice President Lengyel proposed that discussion of scheduling board training be postponed until a full board was present.

5. **School Leader's Report:** Supt. Hargens presented information regarding enrollment, re-registration, hiring, pass rates, and important dates as was attached in the board packet.

- a. Supt. Hargens requested a calendar amendment. Motion to approve the amended school calendar as was provided in the board packet by Board Vice President Lengyel. Seconded by Director Mounce. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

6. **Finances**

a. **Invoices:**

- i. EMC Insurance: E-07030159
- ii. Dr. Carpenter: 1236

Board Vice President Lengyel motioned that the following slate of invoices be approved: E-07030159 for EMC Insurance; 1236 for Dr. Carpenter. Seconded by Board Secretary Patty Hansen. Motion carried unanimously through a roll call vote as follows:

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- iii. Jennifer Lengyel, aye
- iv. Patty Hansen, aye
- v. Kara Mounce, aye
- vi. Ellen McGahey, aye

7. Committee Reports:

- a. **Audit Committee:** None.
- b. **Academic Excellence Committee:** None.
- c. **Governance and Risk Management Committee:** None.

8. Unfinished Business:

- a. **Closed Session:** Motion to enter a closed session to discuss a letter subject to attorney client privilege by Board Vice President Lengyel. Seconded by Director Mounce. The board convened the closed session at 7:23 pm and resumed its open session at 7:43 pm. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

9. Resident Agent:

- a. Board President McGahey motioned to amend the agenda to add the appointment of a resident agent prior to the election of Treasurer. Seconded by Board Vice President Lengyel. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

- b. Motion to appoint Attorney Rob Gavin as resident agent of the Michigan Online School board by Board Vice President Lengyel. Seconded by Director Mounce. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

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10. **Board Treasurer:** Motion to appoint Kara Mounce as Board Treasurer by Board Vice President Lengyel. Seconded by Board Secretary Patty Hansen. Motion carried unanimously through a roll call vote as follows:

- a. Jennifer Lengyel, aye
- b. Patty Hansen, aye
- c. Kara Mounce, aye
- d. Ellen McGahey, aye

11. **New Business:**

a. **Pupil Accounting Audit:** Supt. Hargens presented the results of the 2019-2020 school year audit as presented in the board packet.

b. **COVID-19 Preparedness and Response Plan:** Supt. Hargens explained the state-required COVID-19 Preparedness and Response Plan as presented in the board packet, and requested approval. Motion to adopt the COVID-19 Preparedness and Response Plan as presented in the board packet by Board Vice President Lengyel. Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

c. **Enrollment Policy:** Motion to approve the edited version of the Enrollment Policy setting the cap at 1,500 students with the ability to amend later as needed by Treasurer Mounce. Seconded by Board Secretary Hansen. Motion carried unanimously through a roll call vote as follows:

- i. Jennifer Lengyel, aye
- ii. Patty Hansen, aye
- iii. Kara Mounce, aye
- iv. Ellen McGahey, aye

12. **Date of the Next Meeting - September 21, 2020 at 6:30 pm.**

13. **Adjournment.** Having completed the agenda, Board President Ellen McGahey declared the meeting adjourned at 8:22 pm.

 Secretary, Board of Directors